

**Executive Session for the Southern Nevada Building Officials  
April 9, 2020**



Southern Nevada Building Officials  
c/o City of Las Vegas  
Building & Safety  
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**MEMBERS**

Kevin McOsker, Chair  
City of Las Vegas

Valarie Evans, Co-Chair  
City of North Las Vegas

Majid Pakniat  
City of Henderson

Mark Palm  
City of Boulder City

Jerry Stueve  
Clark County

Jeff Shaffer  
City of Mesquite

Albert Cammarata  
Nye County

Duane Resop  
Clark County School District

The Governor of the State declared and maintained that construction was an essential business; therefore building permits and inspection were continuing to ensure a safe built environment. The Southern Nevada Building Official met digitally in an executive session to discuss the effects of the Coronavirus (COVID-19) virus had on their business practices. The effect COVID-19 has on each jurisdiction is significant, and several members have been forthcoming to industry in announcing changes through various formats to our partners in the construction community during this crisis. Below is a summary of changes made to business practices and effects of the virus on the workload by the SNBO membership:

**Boulder City**

- Building Official is in the office every day
- Outsource plan review has self-quarantined not accepting any paper plans
- Instituted eplan process using the Munis platform; accepting plans in email, this process is being sent out today (4/9/20)
- Workload is staying constant
- Completing all inspections, no video inspections are being performed.

**Clark County Building & Fire Safety**

- Building Official is in the office every day
- Inspectors are working from home; including the supervisors
- All plans are electronic other than mylars.
- In office some work shifts are staggered to have fewer people working at the same time in the building
- Inspectors using PPE in the field; gloves, hand sanitizer and safe distance; video inspection implemented.
- Inspection workload decreased about 20%, between building and fire, currently.

**Clark County School District**

- All office staff not working in the offices.
- Plan review being done electronically and remotely
- Inspectors still working; no decrease in inspection activity;
- Food service working; 50 sites delivering 40,000 meals a day

**City of Henderson**

- Almost all Building and Safety staff, with the exception of inspectors, are working from home.
- Building Official work from home, but visits the office occasionally.
- All plan review is performed electronically.
- Almost all permits and other documents are submitted electronically.
- Our Records Section had a backlog of submitted documents. There is still a backlog of resubmittals and revisions; this affected plan review and we will probably miss a few service targets.
- Our workload has not dropped much. Rough estimate would be about 10%.
- We don't perform inspections inside occupied residential units
- We have been performing video inspections for simple permit types.

**City of Las Vegas**

- Director and Deputy Director split shifts during the week; working remotely and in the office.
- Some plans examiners, administrative staff and permit techs working from home with remote access
- Inspectors working from home; parking city vehicles in one of the city lots or taking them home
- Ended Saturday inspections; canceled all inspections inside occupied dwellings
- Instituted video inspections for some inspection types
- Created new process to convert paper applications to eplan
- Inspection workload has decreased 20% to date.

**Mesquite**

- Office is open regular hours
- Sneeze-guards have been installed at counters
- Paper plans are being accepted (no eplan has been implemented)
- Inspections still working as normal; no video inspection program has been implemented.
- Completing photo inspections for water heaters, water softeners and HVAC
- Workload is down 10-15%

**North Las Vegas**

- Office is closed; Building Official in the office periodically during the week; everyone working remotely.
- 100 % of work is submitted on line
- 100% Video inspections
- Inspectors are doing in person inspections only with Building Official approval

**Nye County**

- Building Official is in the office daily
- Permit applications and small plans are received by email, otherwise a drop box is located at the entrance
- Inspections are being performed except for in-home type inspections
- Office staff are working, sanitizing everything and no physical contact with customers